

ANNUAL HOME MAINTENANCE SCHEDULE



A Functional Home
Professional Home Organizing

January Reset & Simplify

- Change furnace filter
- Check smoke & CO detectors
- Clean refrigerator coils
- Start a donation box
- Declutter pantry & fridge
- Put away holiday decor

February Lighten the Load

- Check under sinks for leaks
- Clean & freshen garbage disposal
- Reset laundry system
- Test GFCI outlets
- Declutter bathroom & linens
- Edit unused winter gear

March Prep & Refresh

- Test sump pump
- Check gutters/downspouts
- Reset entryway
- Schedule A/C service
- Declutter coats & shoes
- Clear paper & mail clutter

April Clean & Reset

- Change furnace filter
- Check smoke & CO detectors
- Check exterior water & hoses
- Start a donation box
- Purge pantry & fridge
- Declutter seasonal decor

May Prepare & Simplify

- Check outdoor faucets & hoses
- Prep outdoor seating/space
- Reset drop zone
- Power wash siding & patio/deck
- Declutter kids' items
- Tidy one garage/storage zone

June Maintain & Enjoy

- Replace HVAC filter
- Clean & inspect grill
- Flush hot water heater
- Reset outdoor essentials
- Declutter summer gear
- Quick car reset

July Maintain & Mid-Year Check

- Clean/check dryer vent & lint trap
- Change furnace filter
- Clean range hood fan
- Declutter summer gear
- Quick pantry & fridge reset
- Check for pests or signs of entry
- Review household systems

August Back-to-Routine Reset

- Reset entry/drop zone for school/work
- Declutter backpacks, lunch gear, paperwork
- Clean out car (quick reset)
- Organize schedules & calendars
- Check smoke/CO detectors
- Simplify morning & evening routines

September Prep for Fall

- Test sump pump
- Clean gutters/downspouts
- Swap seasonal clothing
- Winterize A/C unit
- Schedule furnace check
- Declutter coats, shoes, and closets

October Home Safety & Prep

- Service HVAC & replace filter
- Blow out sprinklers
- Test smoke & CO detectors
- Deep clean kitchen (before holidays)
- Declutter garage or storage zone
- Change furnace filter
- Check outdoor lighting

November Holiday Prep

- Clean out fridge & freezer
- Declutter kitchen cabinets & cookware
- Prep guest spaces (linens, towels)
- Donate unused items before holidays
- Set up a simple cleaning routine
- Plan gift storage/wrapping area

December Reset & Reflect

- Declutter decorations as you pack up
- Wipe down storage bins
- Clean high-traffic areas
- Check attic for moisture/insulation
- Set simple goals for next year
- Refresh one small space to start January